



GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
DEPARTMENT OF OFFICIAL LANGUAGE

Office of the Deputy Director(South)
Hindi Teaching Scheme,
Rajaji Bhavan, Besant Nagar,
CHENNAI-600 090.
Dated: 06.08.2020

File no.4/39/20-21 2065

To,

The Liaison Officer (Hindi)
All offices of Central Govt. /Nationalised bank/
Undertaking & Organisations etc.
Chennai

SUB: Imparting training to the trainees of Jan-May 2020 session
and July-November 2020 Session.

Sir/Madam,

Owing to the current situation due to Covid 19, the Prabodh, Praveen, Pragya and Parangath classes conducted by Hindi Teaching Scheme, for the Jan-May 2020 session, are being reorganised, in compliance with the OM No.13/01/2020 HTS(HQ)/1582, Dt.27.07.2020 of the Central Hindi Training Institute, Dept. of official language MHA, New Delhi,

**On line training will be imparted through Microsoft Teams App.

**The trainees already enrolled for Jan-May 2020 session will be readmitted in July-Nov 2020 session and imparted training through Microsoft Teams app.

**Such of those offices, where access to Internet is restricted, due to security or other reasons, training can be imparted before or after office hours, subject to submission of a written request from the competent authority, with the consent of the trainees concerned.

**The said training of the Prabodh, Praveen, Pragya and Parangath classes will commence from 10th August 2020 (Time table will be provided by the concerned faculty).

The trainees may be informed accordingly and their participation ensured. The trainees may be instructed to provide their email addresses, so as to add them in Microsoft Teams App.

This office may be apprised of the action taken in this regard.

Yours Sincerely,

[Handwritten signature]
6/8/2020

DEPUTY DIRECTOR (SOUTH)

- Copy to:-
1. All Officers-In-Overall-Incharge, Southern Region,
For information and necessary action
 2. All the Faculty Members of HTS, with instructions to extend their
Cooperation to the concerned liaison Officers, in this regard.